

Junipero Serra High School
451 West 20th Avenue, San Mateo, CA 94403
650.345.8207 voice; 650.573.6638 fax

REQUEST FOR 2021 SUMMER SCHOOL TRANSCRIPT

Instructions: You *must* complete this form to request that Junipero Serra High School prepare and send an official transcript to another high school for courses completed in Serra's Summer School Program. The completed form must be returned to Serra High School, attention Summer School Director, no later than Friday, June 18, 2021. Its purpose is to ensure that the transcript is sent in a timely manner to the proper person at the student's high school.

Student Name: _____

Date of Birth: _____ Student ID # _____

Phone Number: _____ Email: _____

Name(s) of Course(s) to Appear on the Transcript

1. _____

2. _____

Where to Send Transcript

Name of School: _____

Street Address: _____

City: _____ Zip: _____

Person Who Should Receive Transcript (*registrar, counselor, or other*)

Name: _____ Title: _____

Phone and extension: _____ Email: _____

Student Signature: _____ Date: _____